

Application to Cancel the Double Major

- A. New graduates of the year who fulfill the requirements of the major yet fail to meet the requirements of the double major may apply to cancel the double major to the Office of Academic Affairs.
- B. The applicant shall fill out this form in person and request an academic transcript from the associated Office of Academic Affairs. (The transcript is not necessary if the applicant has never taken any courses for the double major). Afterward, submit the form along with the transcript, if any, to the major and the double major departments for approval stamps and then to the associated Office of Academic Affairs* to proceed with the application.
- C. Application Deadline: The applicant shall make the application prior to December 25 in the first semester or prior to May 25 in the second semester, except those described below:
 - 1. Students on the admission waiting list to graduate programs shall make the application within 5 business days from the next day upon the receipt of admission confirmation at the latest.
 - 2. Students who fail to fulfill both the major and the double major requirements due to a failing grade in a course from the double major department shall make the application within 5 business days from the next day when the final grade of the failing course is announced at the latest.
 - 3. Students in other special circumstances who have provided related evidential material and received approval from the Office of Academic Affairs.
- D. If the applicant fails to fulfill the minor requirements of the double major department in the semester when the application is made, a minor degree would not be conferred.
- E. Once approved to cancel the double major, the applicant shall not request to reverse the cancellation of the double major.

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| APPLICANT DETAILS | MAJOR DEPARTMENT | | STUDENT ID. NO. | |
| | NAME | | YEAR OF COLLEGE | |
| | CONTACT NO. | | DATE OF APPLICATION | |
| | DOUBLE MAJOR DEPARTMENT | | | |
| | REASONS FOR CANCELLATION | | | |

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| <p style="text-align: center;">DOUBLE MAJOR DEPARTMENT APPROVAL STATUS</p> | <p>After the double major is cancelled, are the credits earned from the courses of the double major sufficient to fulfill the requirements for a minor degree? (Please tick one of the following boxes.)</p> <p><input type="checkbox"/> The credits are sufficient and it is agreed to confer a minor degree. (Please mark red checks before the courses that account for the minor requirements on the applicant's academic transcript.)</p> <p><input type="checkbox"/> The applicant is able to earn sufficient credits to fulfill the minor requirements in the current semester. If all the courses taken for the minor requirements receive a passing grade in the semester, then it is agreed to confer a minor degree. (Please mark red checks before the courses that account for the minor requirements on the applicant's academic transcript.)</p> <p><input type="checkbox"/> The requirements for a minor degree are not met.</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;"> <hr style="width: 30%;"/> <p>Reviewer of Double Major Department</p> </div> <div style="text-align: center;"> <hr style="width: 30%;"/> <p>Head of Double Major Department</p> </div> </div> |
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| <p style="text-align: center;">MAJOR DEPARTMENT APPROVAL STATUS</p> | <p>After the double major is cancelled, will the credits earned from double major courses (except for courses that account for the minor requirements when the applicant is eligible for a minor degree of the double major) be taken into account to fulfill the major requirements? (Please tick one of the following boxes by the major department.)</p> <p><input type="checkbox"/> Rejected. All credits earned from the double major department are dismissed.</p> <p><input type="checkbox"/> Agreed. All credits earned from the double major department are taken into account for the major requirements.</p> <p><input type="checkbox"/> Agreed. Some of the credits earned from the double major department (as described below in detail) are taken into account for the major requirements:</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;"> <hr style="width: 30%;"/> <p>Reviewer of Major Department (Sign/Seal)</p> </div> <div style="text-align: center;"> <hr style="width: 30%;"/> <p>Head of Major Department (Sign/Seal)</p> </div> </div> |
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* For students in School of Nursing (sophomores and above), other bachelor students in College of Medicine (juniors and above), as well as bachelor students in College of Public Health (sophomores and above), please visit the Branch Office of Academic Affairs in the College of Medicine for application; for bachelor students in other departments, please visit Undergraduate Academic Affairs Division for application.