

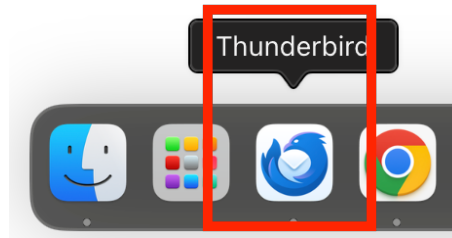
How to check NTU Webmail(@ntu.edu.tw) through Thunderbird 136.0.1

OS version: macOS Sequoia 15.3

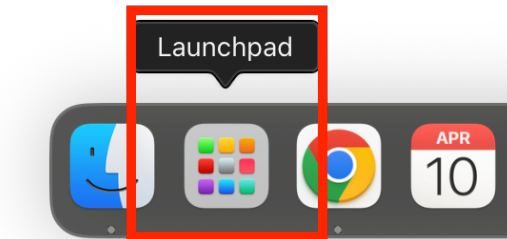
Applicable to:

1. NTUH staffs
2. Students who enrolled after 2020/05
3. Alumni who enrolled before 2020/05 (After you have received the notification from NTUCC)
4. Alumni with a name-based account (e.g. johnsmith@ntu.edu.tw)

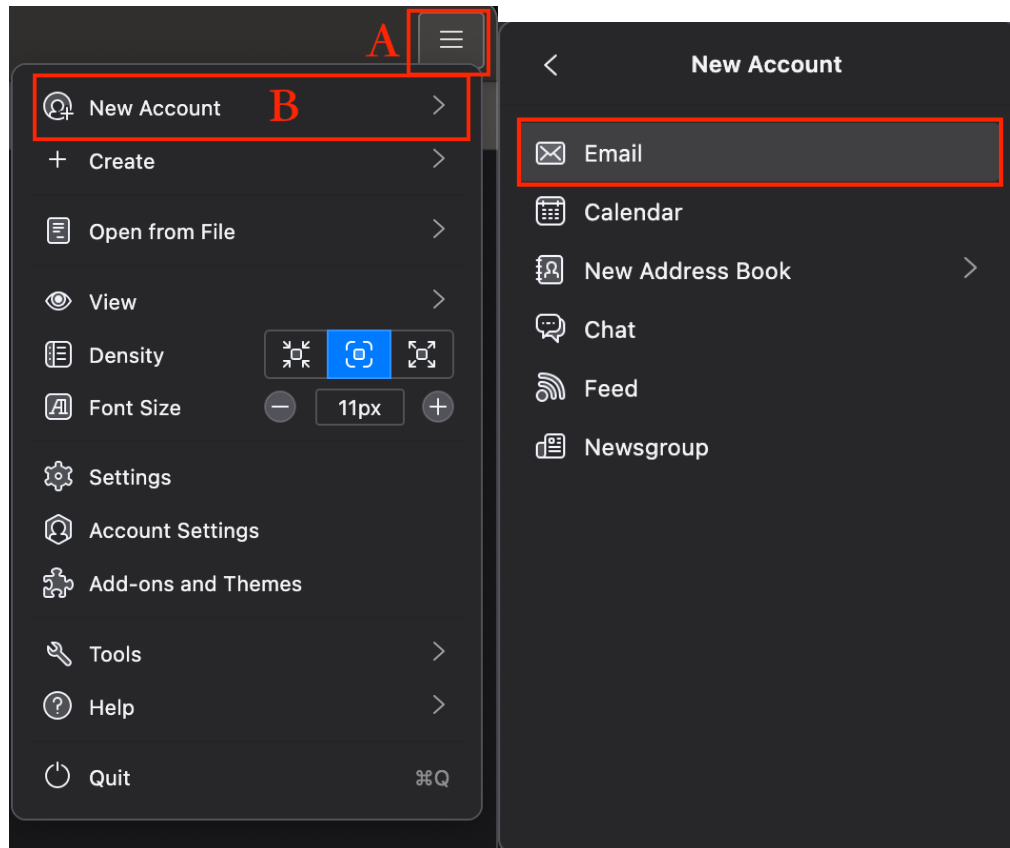
1. Please onpen “Thunderbird”



If you do not see “Thunderbird” in the Dock at the bottom of the screen, please open “Launchpad” and look for “Thunderbird”.



2. Please click the icon in the top-right corner > “New Account” > “Email” (If you have never set up any email account here, you may skip this step.)



3. Please fill in the following information :
 - a. Your full name: Please enter your name
 - b. Email address: account@ntu.edu.tw (e.g.: d90123456@ntu.edu.tw)
 - c. Password: Please enter your password

After completing the information, please click “Configure manually”

4. After entering the information below, click “Re-test” first, then click “Done”

【A. Incoming Server (POP)】

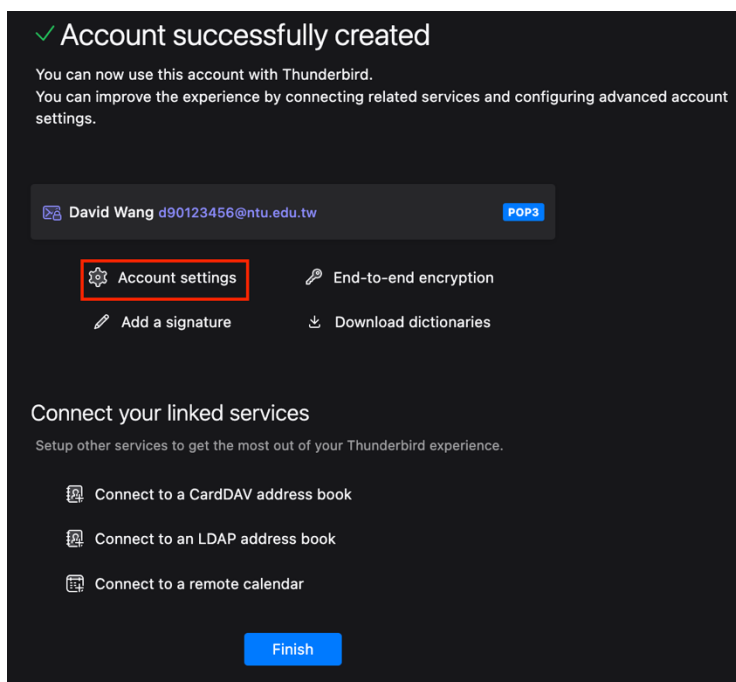
- a. Protocol: **POP3**
- b. Hostname:
 - If your username is student ID number, please enter: **msa.ntu.edu.tw**
 - If your username is initials(***Including NTUH staff and alumni**), please enter: **ccms.ntu.edu.tw**
- c. Port: **995**
- d. Connection security: **SSL/TLS**
- e. Authentication method: **Autodetect**
- f. Username: Please enter your username *****without @ntu.edu.tw *****

【B. Outgoing Server (SMTP)】

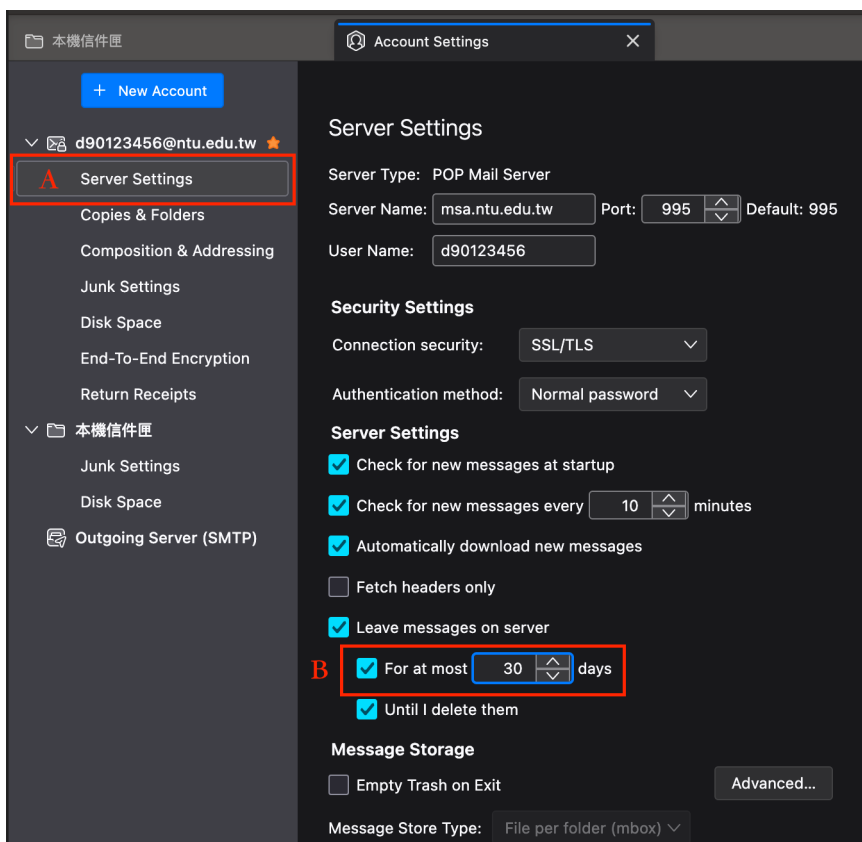
1. Hostname: **smtps.ntu.edu.tw**
2. Port: **995**
3. Connection security: **SSL/TLS**
4. Authentication method: **Autodetect**
5. Username: Please enter your username *****Without @ntu.edu.tw *****

The screenshot shows a 'Manual configuration' window with two main sections: 'INCOMING SERVER' and 'OUTGOING SERVER'. The 'INCOMING SERVER' section is highlighted with a red box and labeled 'A. Incoming Server' to its right. It contains fields for Protocol (POP3), Hostname (msa.ntu.edu.tw), Port (995), Connection security (SSL/TLS), Authentication method (Autodetect), and Username (d90123456). The 'OUTGOING SERVER' section is also highlighted with a red box and labeled 'B. Outgoing Server' to its right. It contains fields for Hostname (smtps.ntu.edu.tw), Port (465), Connection security (SSL/TLS), Authentication method (Autodetect), and Username (d90123456). At the bottom, there are three buttons: 'Re-test' (labeled 'C'), 'Cancel', and 'Done' (labeled 'D'). An 'Advanced config' link is visible between the two server sections.

5. Please click “Account settings”



6. Please click “Server Settings” and change the setting of “Leave messages on server” to “30 days”



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