

How to check NTU Webmail(@ntu.edu.tw) through Mac OS

Version : mac OS 13.4

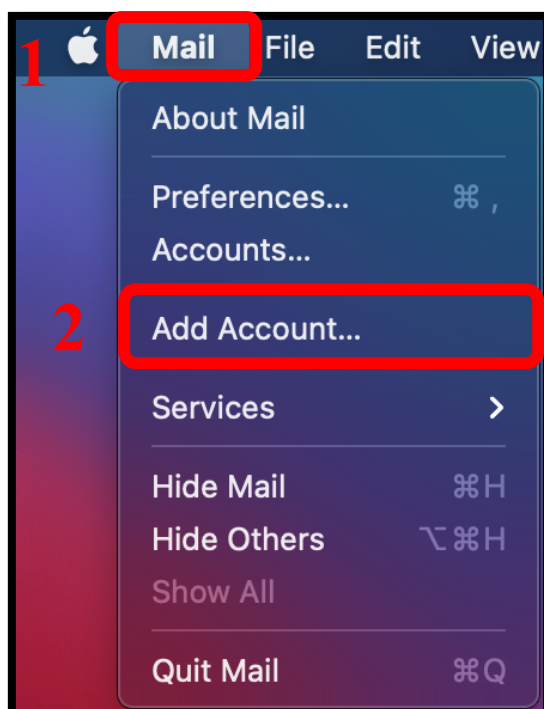
Applicable to:

1. NTUH staff
2. Students who enrolled after 2020/05
3. Alumni who enrolled before 2020/05 (After you have received the notification from NTUCC)
4. Alumni with a name-based account (e.g. johnsmith@ntu.edu.tw)

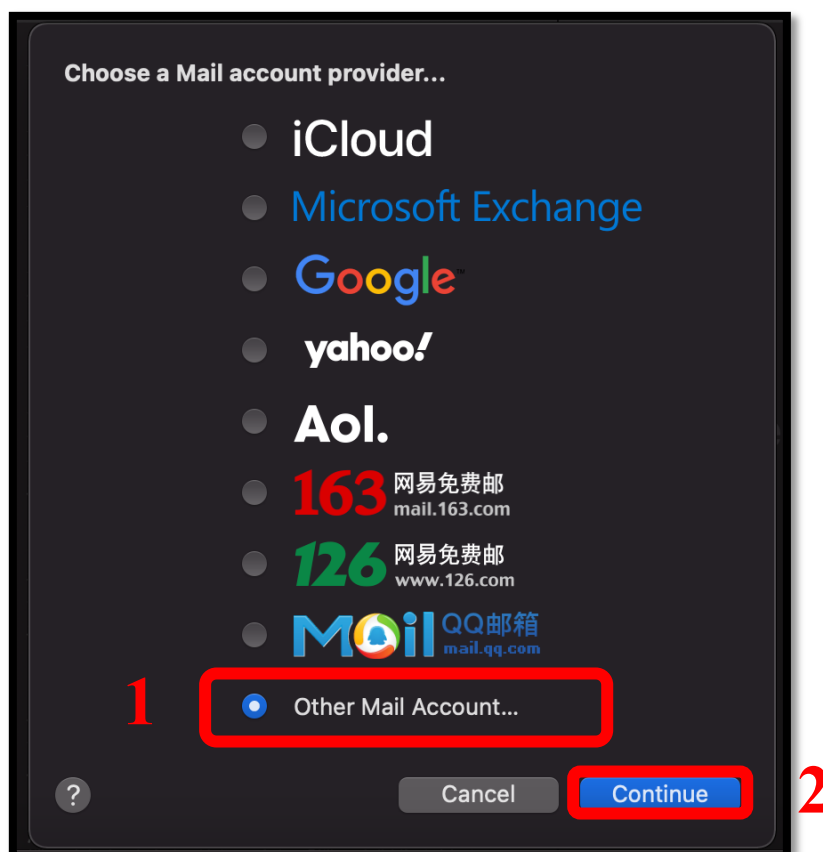
1. Please open 【Mail】 .



2. Please click 【Mail】 on the upper left corner and choose 【Add Account...】



3. Please choose **【Other Mail Account】** and click **【Continue】** .



4. Please fill out the required information and click **【Sign In】** .

@ Add a Mail account

To get started, fill out the following information:

Name: Alice

Email Address: d90123456@ntu.edu.tw

Password: ●●●●●●●●

Cancel Back Sign In

5. Please fill in the following information:

- a) User Name : Please enter your user name **without @ntu.edu.tw**
- b) Account Type : **POP**
- c) Incoming Mail Server :
 - **msa.ntu.edu.tw** (for student ID account)
 - **ccms.ntu.edu.tw** (for name-based account, **including NTUH staff and alumni**)
- d) Outgoing Mail Server : **smtps.ntu.edu.tw**

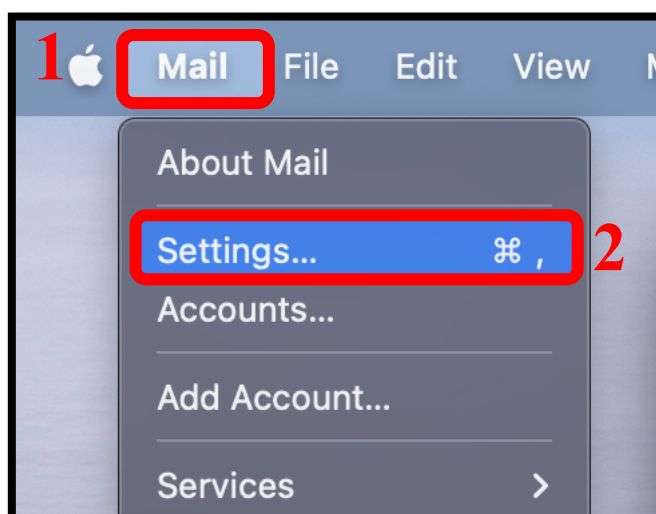
The screenshot shows an email account setup window with the following fields and annotations:

- Email Address:** d90123456@ntu.edu.tw
- a** **User Name:** d90123456 (highlighted with a red box)
- Password:** (masked with dots)
- b** **Account Type:** POP (highlighted with a red box)
- c** **Incoming Mail Server:** msa.ntu.edu.tw (highlighted with a red box)
- d** **Outgoing Mail Server:** smtps.ntu.edu.tw (highlighted with a red box)
- e** **Sign In** button (highlighted with a red box)

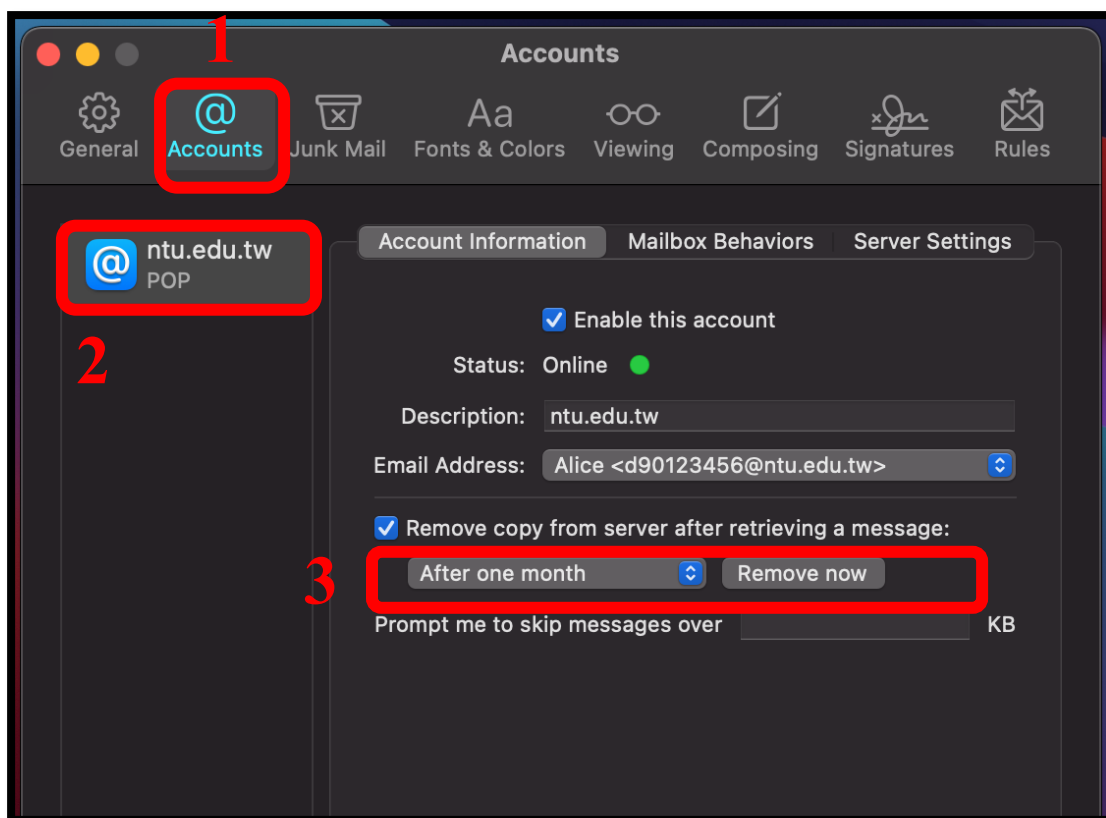
Below the server fields, a message reads: "Unable to verify account name or password." At the bottom are buttons for "Cancel", "Back", and "Sign In".

Your email messages will pop up in this step, but the setting is not done yet !!!

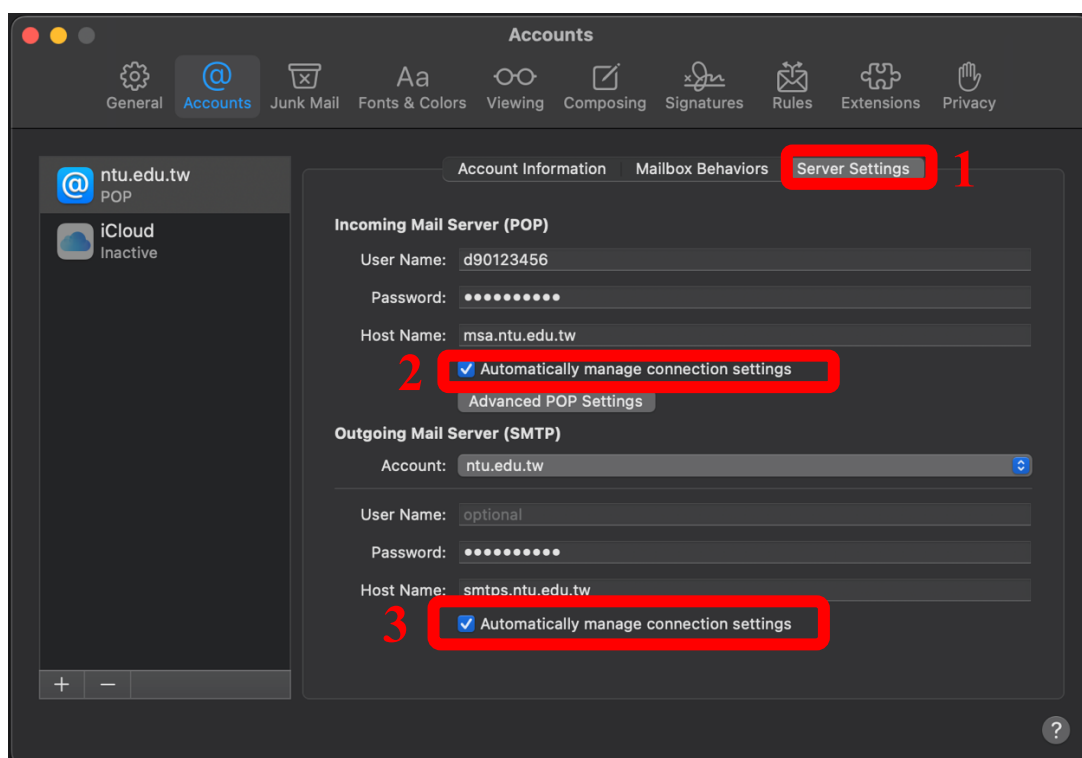
6. Please click **【Mail】** on the upper left corner and select **【Settings...】** .



7. Please click **【Account】** > **【ntu.edu.tw】** and change the time to **【After one month】** .



8. Please click **【Server Settings】** and **uncheck** the box A and B.



9. Please make sure you have filled out the following information:

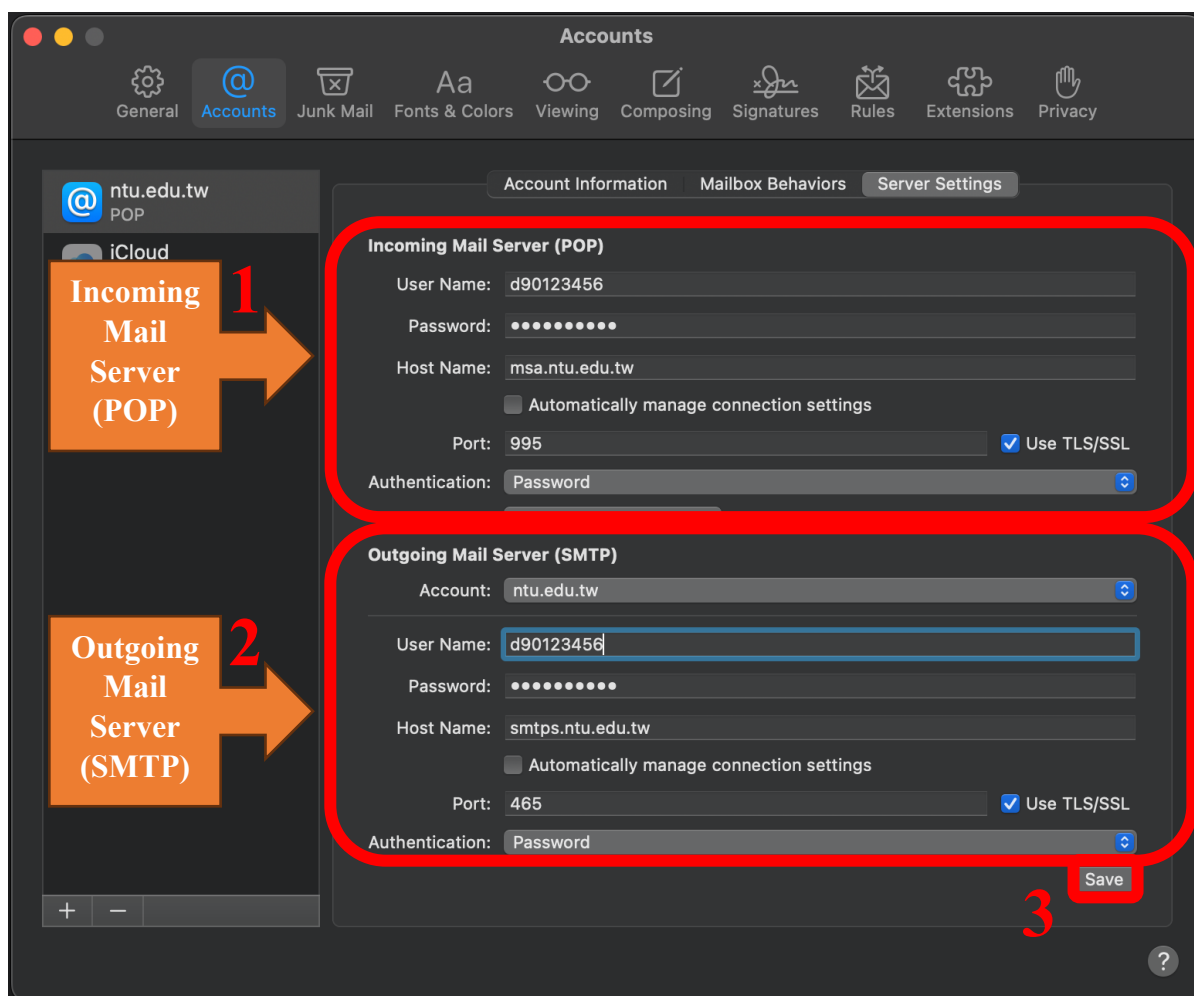
【Incoming Mail Server (POP)】

- a) User Name: Please enter your user name **without @ntu.edu.tw**
- b) Host Name:
 - **msa.ntu.edu.tw** (for student ID account)
 - **ccms.ntu.edu.tw** (for name-based account, **including NTUH staff and alumni**)
- c) Port: **995**
- d) Authentication: **Password**
- e) **Check** the box of **【Use TLS/SSL】**

【Outgoing Mail Server (SMTP)】

- a) User Name: Please enter your user name **without @ntu.edu.tw**
- b) Host Name: **smtps.ntu.edu.tw**
- c) Port: **465**
- d) Authentication: **Password**
- e) **Check** the box of **【Use TLS/SSL】**

After completing the information, please click **【Save】** .



10. Your account is ready to use!



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