How to check NTU Webmail (@ntu.edu.tw) through Android 13

Applicable to:

- 1. NTUH staff
- 2. Students who enrolled after 2020/05
- 3. Alumni who enrolled before 2020/05

(After you have received the notification from NTUCC)

- 4. Alumni with a name-based account (e.g. johnsmith@ntu.edu.tw)
- 1. Please click 【Gmail】



2. Please click the **[**] button at left top of the screen, then swipe to the bottom, click **[**Settings**]**



3. Please click [Add account]



4. Please click [Other]



5. Please fill in your NTU Mail address, then click 【Next】



6. Please choose [Personal (POP3)] as the account type.



7. Please fill in your password, then click [Next]



- 8. Incoming server settings:
 - A Username: Please enter your username (without @ntu.edu.tw)
 - **B** Password: Please enter your password
 - C Server: (Depending on the form of your account name) [msa.ntu.edu.tw] For "Student ID" form accounts [ccms.ntu.edu.tw] For "Personal name" form accounts (Including NTUH staff and alumni)
 - **D** After completing the information, please click [Next]

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Incoming server settings

A	Username d90123456	
B	Password	0
<mark>C</mark>	msa.ntu.edu.tw	
	Delete email from server	Ţ



- 9. Outgoing server settings:
 - A Username: Please enter your username (without @ntu.edu.tw)
 - **B** Password: Please enter your password
 - C Server: [smtps.ntu.edu.tw]
 - **D** After completing the information, please click [Next]

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Outgoing server settings

	Require signin	
<mark>۹</mark>	Username d90123456	
<mark>3</mark>	Password	• ×
C	smtps.htu.edu.tw	



10. Account options:

- A Sync frequency: Please choose 【Every 15 minutes】
- B And make sure you checked **[Sync email for this account]** Then, please click **[Next]**

	M
	Account options
	Sync frequency:
A	Every 15 minutes 🔹
	Notify me when email arrives
B	Sync email for this account

11. Please fill in the following columns:

A Account name : ex. d90123456@ntu.edu.tw

(So that you can easily identify NTU Mails)

B Your name : ex. Alice Then, please click [Next] to complete all settings!

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Your account is set up and email is on its way!

A	Account name (optional) d90123456@ntu.edu.tw
B	Alice Displayed on sent messages

12. To check NTU Mail on Gmail App, please click the icon on the upper right corner, and swap to [......@ntu.edu.tw].

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主要		
		Click
×	Google	
	Manage your Google Acco	ount
٥	Storage used: 20% of 15 GB	
	d90123456@ntu.edu.tw	-

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